|  |  |  |  |
| --- | --- | --- | --- |
| **date required at destination** |  | **number of boxes** |  |

### USER AND CARRIER INFORMATION

Please note that hazardous materials **must** be shipped via FedEx

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **name** |  | | | |
| **institution** |  | | | |
| **department/division** |  | | | |
| **street address line 1** |  | | | |
| **street address line 2** |  | | | |
| **city, state, and zip code** |  | | | |
| **phone number** |  | | | |
| **e-mail address** |  | | | |
| **account number** | **FedEx** |  | **UPS** |  |

### shipment information

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **BOX #** | **LINE ITEM DESCRIPTION**  (chemical names NOT formulas) | **QUANTITY**  (specify units) | **PHYSICAL FORM** | **VALUE** | **LIST ANY HAZARD(S)** |
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### hazard list

Some of these hazard categories are highly regulated. Be sure the hazard quantity is accurately stated and quantified. The SDS **must** be included for every hazardous material.

|  |  |  |
| --- | --- | --- |
| * Batteries * Prototype batteries * Combustible liquid * Corrosive material * Cryogenic liquid * Dangerous when wet material * Diagnostic specimens * Dry ice * Explosives | * Flammable compressed gas * Flammable liquid * Flammable solid * Infectious substance * Miscellaneous hazardous material * Nanoscale particles, bound * Nanoscale particles, unbound * Nonflammable compressed gas * Organic peroxides | * Oxidizer * Radiation generating device * Radioactive * Regulated biological and/or biohazardous material * Spontaneously combustible material * Toxic material * Toxic gas |

### shipment information (continued from previous page)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **BOX #** | **LINE ITEM DESCRIPTION**  (chemical names NOT formulas) | **QUANTITY**  (specify units) | **PHYSICAL FORM** | **VALUE** | **LIST ANY HAZARD(S)** |
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Contact information

Send the completed form and SDS sheets to Alexis Theresa Quental ([aquental@anl.gov](mailto:aquental@anl.gov))